

Audit Report

Organisation PUBLIC ATTORNEY'S OFFICE

Audits (ZA): SE930242



Master Data of Organisation	
Name of Organisation	PUBLIC ATTORNEY'S OFFICE
Name of corporate group (in case of group certification)	
Street	5 th Floor DOJ Agencies Bldg., NIA Road, Diliman
Postcode / Town / Country	Quezon City, Philippines
Contact	Mr. Rigel Salvador
E-Mail	paofossco@gmail.com
Phone/Fax	928-8660 / 929-4436 local
Language	English / Filipino
Scope Description	Provision of free legal services to indigent clients and other qualified persons <input type="checkbox"/> more description regarding scope in annex
Industry / Scope (EA, TA, ...)	36
Audit profile	
Standards under contract / Audit type	ISO 9001 : 2015 2 nd Surveillance audit
<input type="checkbox"/> Change to ISO 45001:2018 <input type="checkbox"/> Upgrade to ISO 50001:2018	
System documentation: Revision / Issue	ESS-M-001 Rev. 2 ; 01-02-2020
Surveillance mode	Yearly surveillance
Audit team leader / responsible	Eden Manauis, (EM) 90007839
Audit team	Manilyn Trollano (MT), 90008804 Ivan Felix Herrera (IH), 90007304 – Nov. 6, 2020 only
Observer	Ian Bumanglag – Nov. 5, 2020 only
Trainee	NA
Multisite-organisation	All sites are listed in: <input checked="" type="checkbox"/> Audit Reference Data Sheet <input type="checkbox"/> separate Listing <input checked="" type="checkbox"/> Audit program/ATEA <input type="checkbox"/> Multisite-certification (Sample)
Shift operation	no shift operation
Audited Standards	
ISO 9001 : 2015	

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Results				
Results	ISO 9001:2015			
Fulfilled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open nonconformities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not fulfilled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow up actions				
None	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Action plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Document review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow up audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Next audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations				
Grant/Extension*/Renewing*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Suspension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Refusing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*) Grant / Extension / Renewing / Maintenance in the case of open nonconformities assumes that the nonconformities will be cleared as agreed.

Explanation of the terms:

Renewing: New issue of the certificate for the re-certification.

Restoring: End of the temporary invalidity of certificate after the suspension or after delayed re-certification.

Comments for next audit
In the next audit, the final evidence of effectiveness, corrections and corrective actions will be assessed for the possible nonconformities from this audit.
The comments and potentials for improvement will be taken up again.
For the next audit it is preliminarily agreed: Nov. 7, 2021

Signatures	
Date: 06.11.2020 Name: Ms. Eden Manauis	Signature Audit team leader
Date: 06.11.2020 Name: Mr. Rigel Salvador	Signature Representative of organisation